EASTCLIFF ADVISORY BOARD BYLAWS

Mission

Eastcliff has a unique role among University of Minnesota buildings in that it serves both as a public facility for events and meetings and as the private residence of the University president and family. The Eastcliff Advisory Board (EAB) is created by and accountable to the Board of Regents. Its mission is to advise the Board of Regents on plans and major expenditures related to Eastcliff, assist in the solicitation of private resources to support Eastcliff, and nurture continued public support for the home to ensure that it projects an image worthy of the University’s rich history and tradition. It plays an important role in considering both internal and external perspectives regarding spending decisions at Eastcliff and ensuring that the Board of Regents has appropriate governance-level oversight of this important University asset.

Membership

Chair:
• Board of Regents member (selected by the chair of the Board of Regents)

Voting Members:
• Vice President for University Services or designee (1)
• Vice President & Chief Financial Officer or designee (1)
• President, University of Minnesota Foundation or designee (1)
• Members who are not University employees, appointed by the chair of the Board of Regents for two-year terms that run concurrently with the term of the EAB chair (3-6)

Non-Voting Members:
• Chair, Eastcliff Technical Advisory Committee (1)
• Board of Regents Executive Director (1)
• President’s designee, Office of the President (1)
• University Associate (President’s Spouse) (1)
• Director, Minnesota Landscape Arboretum or designee (1)

Staff:
• Office of the Board of Regents
Responsibilities

1. **Master Plans, Capital Improvements, and Significant Expenditures.** Review recommendations of the Eastcliff Technical Advisory Committee (ETAC) and advise the Board of Regents on master plans, capital improvements, and significant expenditures that enhance the original integrity and design of Eastcliff and its grounds and promote it as an important institutional and residential University resource. Capital improvements and significant expenditures are defined as physical improvements, equipment, furniture, fixtures, decorations, and/or enhancements exceeding $25,000 in cost. Emergency approvals of capital improvements and/or significant expenditures may be granted through the process outlined in Board of Regents Policy: *Board Operations and Agenda Guidelines*. Any such emergency approvals will be brought to the next meeting of EAB for information.

2. **Use of Funding.** Advise the Board of Regents on the appropriate use of funding for projects being recommended for approval. Use of private funds must be consistent with donor intent.

3. **Fundraising.** Review the University of Minnesota Foundation's (UMF) development plan for Eastcliff and assist in the solicitation of private resources consistent with that plan.

4. **Public Support.** Nurture continued public support of Eastcliff. Advise on issues of public education, awareness and relations, as well as on matters pertaining to donor appreciation and communications. The term 'Friends of Eastcliff' may be used at the discretion of EAB to recognize individuals and families who have provided financial support for Eastcliff.

5. **Annual Report.** Review and submit to the Board of Regents an annual report on Eastcliff that includes a summary of the previous fiscal year’s financial, maintenance, and operational activity.

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*Approved by Board of Regents - February 14, 2014*

*Supersedes:* Friends of Eastcliff Committee Bylaws dated November 2008.