



## **BOARD OF REGENTS POLICY: *Reservation and Delegation of Authority***

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### **ARTICLE I *RESERVATION OF AUTHORITY***

#### **SECTION I. GENERAL RESERVATIONS OF AUTHORITY.**

##### **Subd. 1.**

The Board of Regents (Board) reserves to itself all authority necessary to carry out its legal and fiduciary responsibilities under the University Charter, the Constitution of the State of Minnesota, and the *Bylaws of the Board of Regents (Board Bylaws)*. This reservation specifically includes all authority to enact laws and policies for the governance of the University of Minnesota (University) and to issue Board directives to executive officers and employees. The Board's reserved authority shall be exercised consistent with the University Charter, the Constitution of the State of Minnesota, *Board Bylaws*, and relevant Board policies.

##### **Subd. 2.**

The Board reserves to itself authority to ensure constitutional and institutional autonomy, to approve the University's mission and vision, to set the overall direction of the institution, including the adoption of fundamental planning documents for the educational, financial, and physical development of the University as defined by Board of Regents Policy: *Board Operations and Agenda Guidelines*, and to declare a fiscal emergency.

##### **Subd. 3.**

No authority that the Board reserves to itself in this policy shall be exercised by any other person or body unless expressly authorized by Board policy or directive.

##### **Subd. 4.**

The authority of the Board resides only with the Board as a whole and not in its individual members, except as the Board itself may have delegated specific authority to one of its members or one of its committees.

##### **Subd. 5.**

The Board reserves to itself authority to approve the use, and revocation of the use, of its corporate name or any abbreviated name, including *University of Minnesota*, by any non-University person or entity, consistent with Board policies. The Board also reserves authority over the removal of the corporate name or any abbreviated name from the name of any University campus, college, school, division, or unit, consistent with Board policies.

**Subd. 6.**

The Board reserves to itself authority to approve any matter delegated to the president in Article II, Section I of this policy if it raises unusual questions of public interest or public policy, has significant impact on the University's mission, or poses a significant financial risk to the University.

**Subd. 7.**

The Board reserves to itself authority to approve and submit any report to the State of Minnesota that impacts the University's autonomy or addresses the performance of the University and/or its major initiatives. All other reports to the State of Minnesota that fall outside these criteria and report on the University shall be provided to the Board upon submission to the state.

**SECTION II. CONDUCT OF BOARD BUSINESS.**

The Board reserves to itself authority to establish procedures for the conduct of its business, create committees, set its agenda, require reports from executive officers and employees, hear appeals, and enforce its code of conduct.

**SECTION III. ELECTION OF BOARD OFFICERS.**

The Board reserves to itself authority to elect and remove Board officers, including the president, chair, vice chair, secretary, and treasurer.

**SECTION IV. APPOINTMENT AUTHORITY.**

**Subd. 1.**

The Board reserves to itself, or to one of its committees, authority to appoint all individuals and approve any individually negotiated terms of employment, and significant amendments thereto, for those who serve in each of the following positions:

- (a) Chancellor
- (b) Chief Auditor
- (c) Dean
- (d) Division I Director of Intercollegiate Athletics
- (e) Division I Head Coaches of the following sports: Football, Men's and Women's Basketball, Men's and Women's Hockey, Volleyball
- (f) Executive Vice President and Provost
- (g) Executive Vice President for Finance and Operations
- (h) General Counsel
- (i) University Librarian and Dean of Libraries
- (j) Vice Chancellor for Academic Affairs
- (k) Vice President
- (l) Such other administrative positions as the Board may specify from time to time.

The president shall recommend individuals for appointment to these positions, consistent with Board policies and directives, except the chief auditor.

**Subd. 2.**

The Board reserves to itself authority to remove University officers as provided in the University Charter. The president (a) may remove the general counsel with Board approval and (b) may remove any other individuals appointed under subd. 1 of this section, except the chief auditor.

**Subd. 3.**

The Board reserves to itself, or to one of its committees, authority to appoint members of the boards of University-associated foundations, institutes, committees, and other bodies, consistent with Board policies.

**SECTION V. ACADEMIC MATTERS.**

**Subd. 1.**

The Board reserves to itself, or to one of its committees, authority to grant academic degrees, grant faculty indefinite tenure, grant continuous appointments to academic professionals, and award the title faculty emeritus, consistent with Board policies.

**Subd. 2.**

The Board reserves to itself, or to one of its committees, authority to establish, name, and abolish colleges, academic institutes, programs, and courses of study, consistent with Board policies.

**Subd. 3.**

The Board reserves to itself, or to one of its committees, authority to establish tuition and student fees and approve policies and reciprocity agreements related to such matters, consistent with Board policies.

**Subd. 4.**

The Board reserves to itself, or to one of its committees, authority to: (a) establish and review policies relating to the conduct of research and the receipt and accounting of sponsored research funds; (b) require timely reporting to the Board of sponsored research activity; and (c) establish limits for financial support to non-University entities for the commercialization of technology, as defined by Board of Regents Policy: *Commercialization of Intellectual Property Rights*.

**Subd. 5.**

The Board reserves to itself, or to one of its committees, authority to approve educational policies and procedures, in consultation with the president and the faculty governance process, consistent with Board policies. This policy is not intended to alter the relationship between the Board, the University Senate, and the faculties regarding educational policies.

**Subd. 6.**

The Board reserves to itself, or to one of its committees, authority to approve a systemwide enrollment plan and amendments thereto.

**SECTION VI. AWARDS, HONORS, AND NAMINGS.**

**Subd. 1.**

The Board reserves to itself authority to establish and bestow awards, honors, and recognition, consistent with Board policies.

**Subd. 2.**

The Board reserves to itself authority to name and revoke names of University buildings and other assets, consistent with Board policies.

## **SECTION VII. BUDGETARY, FINANCIAL, AND INVESTMENT MATTERS.**

### **Subd. 1.**

The Board reserves to itself, or to one of its committees, authority to approve the following: annual operating budgets; the central reserves budget and minimum reserve level; and adjustments and amendments, consistent with Board policies. The Board also reserves to itself authority to approve any modifications to the central reserves budget and any expenditures from the central reserves general contingency account, consistent with Board policies.

### **Subd. 2.**

The Board reserves to itself, or to one of its committees, authority to approve all requests for operating and capital budget appropriations from the State of Minnesota and positive or negative adjustments to the budget caused by a 1% or more change in total appropriations within a fiscal year.

### **Subd. 3.**

The Board reserves to itself, or to one of its committees, authority to establish investment objectives, approve asset allocation guidelines, and approve the payout rate for endowment distributions.

### **Subd. 4.**

The Board reserves to itself, or to one of its committees, authority to authorize issuance and retirement of debt and to engage debt advisers and/or underwriters, consistent with Board policies.

### **Subd. 5.**

The Board reserves to itself, or to one of its committees, authority to accept gifts for the benefit of the University, consistent with Board policies.

### **Subd. 6.**

The Board reserves to itself, or to one of its committees, authority to approve individual purchases of goods and services with a value of \$5,000,000 or more or a value anticipated to be \$5,000,000 or more, consistent with Board policies. For purposes of this subdivision, value shall include both the base term and any optional contract extensions.

### **Subd. 7.**

The Board reserves to itself, or to one of its committees, authority to (a) approve amendments to individual purchases of goods and services previously approved by the Board when the amendment will increase the value of the agreement by 30% or more; or (b) existing individual purchases of goods and services that were not previously approved by the Board when the value increases to \$5,000,000 or more. For purposes of this subdivision, value shall include both the base term and any optional contract extensions.

## **SECTION VIII. PROPERTY, FACILITIES, AND CAPITAL BUDGETS.**

### **Subd. 1.**

The Board reserves to itself, or to one of its committees, authority to approve the purchase or sale of real property (a) with a value of \$3,000,000 or more; (b) located on or within 2 miles of a University campus; or (c) larger than 10 acres.

### **Subd. 2.**

The Board reserves to itself, or to one of its committees, authority to approve leases of real property, easements, and other interests in real property if the initial term amount to be paid by or to the University

is (a) \$1,000,000 or more in rent in any year; (b) if the lease term exceeds 10 years; or (c) if the value is \$5,000,000 or more.

**Subd. 3.**

The Board reserves to itself, or to one of its committees, authority to exercise the power of eminent domain to acquire land for University purposes.

**Subd. 4.**

The Board reserves to itself, or to one of its committees, authority to (a) exercise property owner rights regarding the designation, decommissioning, or demolition of historic resources; and (b) take final action on all environmental reviews of historic resources initiated by the administration for which the University is the responsible governmental unit, consistent with Board policies and applicable state and federal laws.

**Subd. 5.**

The Board reserves to itself, or to one of its committees, authority to approve campus plans and amendments thereto.

**Subd. 6.**

The Board reserves to itself, or to one of its committees, authority to approve multi-year capital plans consisting of projects with a value of \$5,000,000 or more or a value anticipated to be \$5,000,000 or more if a cost estimate has not yet been established.

**Subd. 7.**

The Board reserves to itself, or to one of its committees, authority to approve annual capital budgets consisting of projects with a value of \$5,000,000 or more.

**Subd. 8.**

The Board reserves to itself, or to one of its committees, authority to approve capital budget amendments for (a) new projects with a value of \$5,000,000 or more; (b) existing projects that were not previously approved by the Board when the value increases to \$5,000,000 or more; (c) to Board-approved projects when the total cost of the project increases by 30% or more.

**SECTION IX. LEGAL MATTERS.**

The Board reserves to itself, or to one of its committees, authority to direct the president or the general counsel to settle any legal claim or initiate or appeal a lawsuit or administrative proceeding, consistent with Board policies.

**SECTION X. AUDIT FUNCTION.**

The Board reserves to itself authority to adopt policies regulating the audit function; approve selection of independent auditors and the chief auditor; and evaluate the performance of the independent auditor and the chief auditor. Performance review process procedures shall be on file in the Office of the Board of Regents.

**SECTION XI. EMPLOYMENT AND LABOR RELATIONS.**

**Subd. 1.**

The Board reserves to itself, or to one of its committees, authority to approve all contracts and other agreements with the exclusive collective bargaining representatives of its employees.

**Subd. 2.**

The Board reserves to itself, or to one of its committees, authority to approve civil service rules and annual pay and benefit plans for University employees.

**Subd. 3.**

The Board reserves to itself, or to one of its committees, authority to establish or discontinue retirement plans for University faculty and staff. For those plans sponsored by the University and governed by formal plan documents, the Board reserves to itself authority to approve amendments to those plans. Amendments required by federal regulations do not require Board approval but shall be reported to the Board upon implementation by the president or delegate.

**Subd.4.**

The Board reserves to itself, or to one of its committees, authority to approve individually negotiated employee agreements or severance agreements when they raise unusual questions of public interest or public policy or have a significant impact on the University's mission.

**SECTION XII. ASSOCIATED ORGANIZATIONS.**

The Board reserves to itself authority to approve the legal structure and scope of any relationship between the University and any associated organization, non-profit corporation, foundation, institute, or similar entity that substantially relies upon University resources or personnel to carry out its mission.

**ARTICLE II  
DELEGATION OF AUTHORITY**

**SECTION I. DELEGATION OF AUTHORITY TO THE PRESIDENT.**

The Board delegates to the president authority to act as chief executive officer of the University, with such general executive management and administrative authority over the University as is reasonable and necessary to carry out the policies and directives of the Board, subject to the limitations noted in Article II, Section II below.

**SECTION II. LIMITATIONS UPON PRESIDENTIAL AUTHORITY.**

The authority delegated to the president is limited by the following:

- (a) the provisions of the University Charter and the Constitution of the State of Minnesota;
- (b) the provisions of *Board Bylaws*;
- (c) the provisions of Board policies and directives, including specifically Article I of this policy; and
- (d) the directive that the president shall notify the Board of any matter not otherwise addressed in this section that significantly involves the authority and role of the Board, including its fiduciary, oversight, and public accountability responsibilities.

**SECTION III. DELEGATION OF AUTHORITY BY THE PRESIDENT.**

**Subd. 1.**

Unless otherwise restricted by specific Board policies or directives, the president shall be responsible for delegating general executive management and administrative authority to other executive officers and

employees as necessary and prudent, including authority to execute contracts and other legal documents. The president may condition, limit, or revoke any presidential authority so delegated.

**Subd. 2.**

All delegations and revocations under this section shall be in writing, name the position to whom such authority is delegated, describe the scope and limitations of such authority, and prescribe the extent to which such authority may be further sub-delegated.

**Subd. 3.**

All delegations and revocations under this section shall be reviewed as to form, legality, and consistency by the general counsel.

**Subd. 4.**

Annually, the president shall report to the Board significant changes to the delegations.

**SECTION IV. DELEGATION OF AUTHORITY TO THE CHAIR AND VICE CHAIR.**

The chair and vice chair of the Board shall have such authority as is authorized by *Board Bylaws* and policies and is customarily exercised by such officers of a corporation. The chair shall have authority to execute any and all instruments and documents on behalf of the Board.

**SECTION V. DELEGATION OF AUTHORITY TO THE BOARD SECRETARY, TREASURER, GENERAL COUNSEL, AND CHIEF AUDITOR.**

The secretary, treasurer, general counsel, and chief auditor shall have authority to perform such duties for the Board as provided by *Board Bylaws*, policies, and directives.

The secretary shall have authority to execute such instruments and documents that would customarily devolve upon a corporate officer and are usual to that office.

The secretary and the general counsel shall have authority to accept legal service on behalf of the University.

The chief auditor reports to the Board and may perform audits at the request of the president. By invitation, the chief auditor may participate on the president's cabinet.

The chief auditor and the general counsel shall notify the Board of any matter that significantly involves the authority and role of the Board, including its fiduciary, oversight, and public accountability responsibilities, or if it raises unusual questions of public interest or public policy, has significant impact on the University's mission, or poses a significant risk to the University.

**SECTION VI. CONFORMANCE WITH THIS POLICY.**

**Subd. 1.**

Any request or demand by a Board member for action must be consistent with the written policies, rules, and regulations of the Board and the University.

**Subd. 2.**

No executive officer or employee of the University shall have any authority to take any action or make any representation on behalf of the University beyond the scope of, or materially inconsistent with, the authority delegated to such executive officer or employee as provided in this policy.

**Subd. 3.**

The secretary and the general counsel each shall have the duty to inform the Board of any existing or proposed Board policy or directive that is inconsistent with or alters the delegations of authority as provided in this policy.

**REVISION HISTORY**

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