



UNIVERSITY OF MINNESOTA

BOARD OF REGENTS POLICY

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Academic

LIBRARIES AND ARCHIVES

Adopted: July 8, 1994

Amended: March 10, 2006

Technical Change: October 13, 2017

Supersedes: (see end of policy)

LIBRARIES AND ARCHIVES

Subd. 1. Scope. This policy governs the libraries and archives of the University of Minnesota (University).

Subd. 2. Collections of the Libraries and Archives. The resources comprising the collections of the University's libraries and archives shall include all books, serials, maps, manuscripts, newspapers, documents, audiovisual materials, archives, statistical and data compilations, objects, and any other information sources in any format that are acquired, licensed, or managed for instructional and research purposes of the University, except for those items that are included in the collections of the University's museums and galleries.

Subd. 3. Guiding Principles. The following principles shall guide the development and operation of the University's libraries and archives:

- (a) The libraries and archives shall serve the University's mission of creating and sharing knowledge through broad access to information resources in published or unpublished form.
- (b) The libraries and archives shall support the products and processes of scholarship through the collection, mediation, and preservation of information resources in all formats and media.
- (c) The archives shall collect and preserve the historically valuable documentation of University units and individuals, including faculty, staff, and administrators.
- (d) The libraries and archives shall be developed and made accessible to all members of the University community and to a broader state and global community through library resource sharing programs.

Subd. 4. Delegation of Authority.

- (a) The president or delegate shall be responsible for the maintenance, development, administration, and use of libraries and archives of the coordinate campuses and the Law School on the Twin Cities campus.
- (b) The University Librarian and Dean of Libraries shall be responsible for the maintenance, development, administration, and use of libraries and archives of the University Libraries, which shall include all Twin Cities campus library service units, other than those of the Law School, that are staffed with regularly scheduled personnel and open for use by all members of the University community. The president or delegate shall approve any exceptions to this delegation.

Supersedes: Libraries - A Policy Statement for Their Government and Administration dated October 25, 1963.